

**Daytime view of the  
University Library**



# **University Library**

# **ANNUAL**

# **REPORT**

# **20**

# **19**





*Daytime view of the E-Library*



University of Lagos Library

# ANNUAL REPORT 2019

## **Vision**

To be the primary and foremost source of reliable information for the university community, in its quest to realise its noble vision with respect to teaching, research and community service

## **Mission**

To provide information services to meet the information needs of members of the university community; and

To make information seeking activity most rewarding and enjoyable for various categories of users in the community. The Library's aim is to promote greater utilization of library services for research



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## Message from the University Librarian

The 2019 annual report shows our passion at the University of Lagos Library to collect and preserve information resources and to share the resources freely with our students, staff, and researchers all over the world. Whether you are a student, a staff, a researcher, or a member of the public, there would be something in this annual report to excite you about our library.

The year saw celebration of new achievements in the University Library. First, is the appointment of the University Librarian by the University Council on the 14th of March, 2019. Our second achievement is the growth in subscriptions of electronic databases which rose from 6 to 10 with other open access resources. With this development, the library today is as much digital as it is physical. Of course, one of the wonderful things about our library is that users can move serendipitously through the shelves from books on mathematics to books on ancient Nigerian art cultures, and everything in between. The Library Management System (LMS) and Institutional Repository (IR) are great examples of how we are innovating with digital opportunities to help deliver an outstanding user experience.

During the year, we implemented the 2011 - 2014 Merged Tetfund Library Development Fund, commenced the digitization project, and introduced self-archiving options for our faculty to improve the IR digital content. The digital content in the Institutional Repository represents a key milestone towards our goal of collecting, preserving, and sharing the Institution's treasured collections with the world.



## Message from the University Librarian

Our programmes have been strengthened with 3 major events over the 12 months. One of the highlights for me was the Blind-Pick-a-Book event to mark the UNESCO World Book Day on the 23rd of April, 2019. With over 50 books blind picked two weeks prior to the day of event, students, staff, and members of the general public gathered in the library to unlock and share lessons learnt in the books read. The outcome was quite inspiring. The series of In-house training are part of events in the year to improve the skill set of our staff.

We are aware that the tens of thousands of users who walk through our doors every month rely on us to be at the center of their collaborative communities. Our reading carrels, computers, laptops are utilized to optimal capacity.

Finally, we are seeing a whole new community developing and expanding. Open education, open scholarship, open science etc, – is a critical piece of the future of research, and learning. Our library is committed to opening access to books, journals and other education resources. Library staff are also part of a dedicated workforce determined to help the University of Lagos retain its slogan of "University of first choice and the nation's pride".

It has been a tremendous year for the University Library, and I would like to share a warm thank you to all our students, staff and well-wishers who made this task possible. I cannot wait to see what the next year will bring to bear.

*Dr. Yetunde Zaid*

University Librarian





# Introduction

The University Library seeks to provide faculty, students, staff, and community users with information resources, skills and learning spaces required to succeed in their teaching, learning and research activities. We do this in a variety of ways such as providing high quality service to all library users, cultivating and maintaining a safe learning environment in which effective library service delivery is not only valued, but desired. We are continually evaluating our processes and our services to ensure that we are meeting the diverse needs of all users, including Alumni of the University of Lagos, students from other universities, and external researchers from all over the world, who rely on our library resources and services.

The library consists of three main departments and four sections. The departments are Readers' Services department, Research and Bibliographic department (Gandhi Library) and Technical Services department while the sections are Automation Section, Faculty of Education Library, Administrative Office, and Museum & Music Library. The operations and activities of the various departments and sections are coordinated by the departmental/ sectional heads under the general administration of the University Librarian.



# 1. Readers' Services Department (RSD)

The Readers' Services Department functions as the Public Relations Section of the Library where patrons meet library staff for service provision. The department coordinates activities of the service units listed.

- Circulation Section
- Reserved Book Room
- Boulos Engineering Library
- Reading Floors
- Law Library
- Visually Impaired Resource Centre (VIRC)
- 24 Hours reading Rooms
- Faculty/Other Libraries
- Janitorial Unit/Cloak Room

The range of activities and services rendered during the year 2019 include:

- Access/registration service
- Library clearance/check service
- Book loan service
- Laptop loan service
- Reserved Book loan service
- Users Headcount/ Patronage
- Reference/Inquiry service
- Bibliographic search service
- 24-Hour reading room service (During examination periods)
- Library tour/Instruction service
- Referral service
- Document Delivery service
- Cloakroom service
- Braille and Audio services

### 1.1 Library Registration Service

The library recorded nine thousand, eight hundred and ninety-nine (9,899) users' registration during the year under review. The library registration chart presents the record of library users' registration by category (see Figure 1.1).

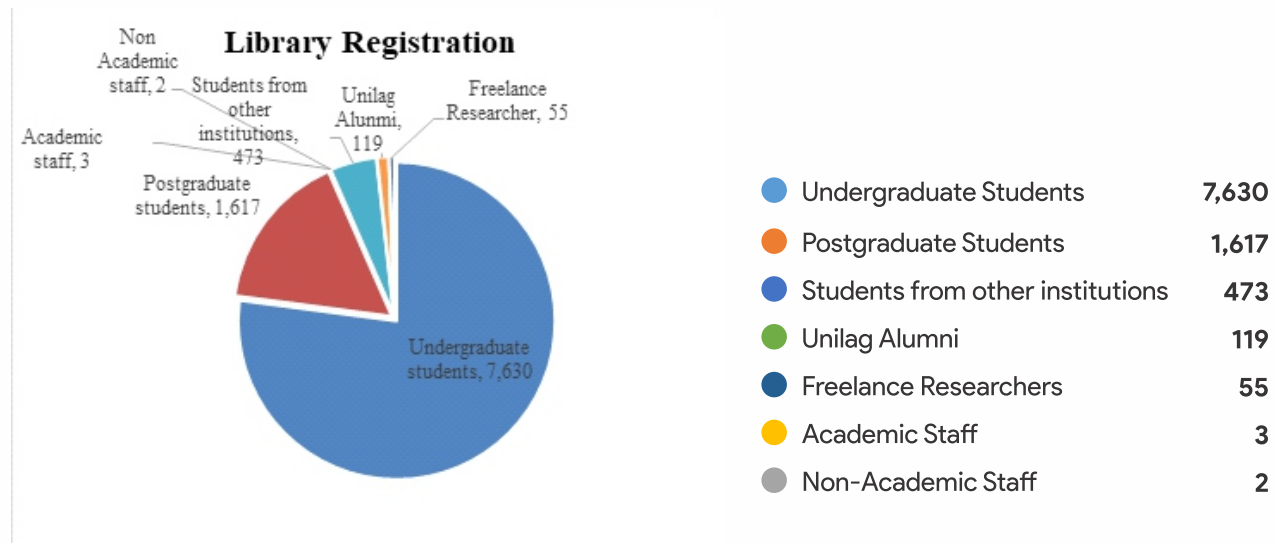


Fig. 1.1 Library Registration



## 1.2 Library Clearance Service

During the year 2019, the library responded to eight thousand, three hundred and sixty-one (8,361) clearance requests to ascertain users' indebtedness to the library. Clearances by category of users are as presented in Figure 1.2.

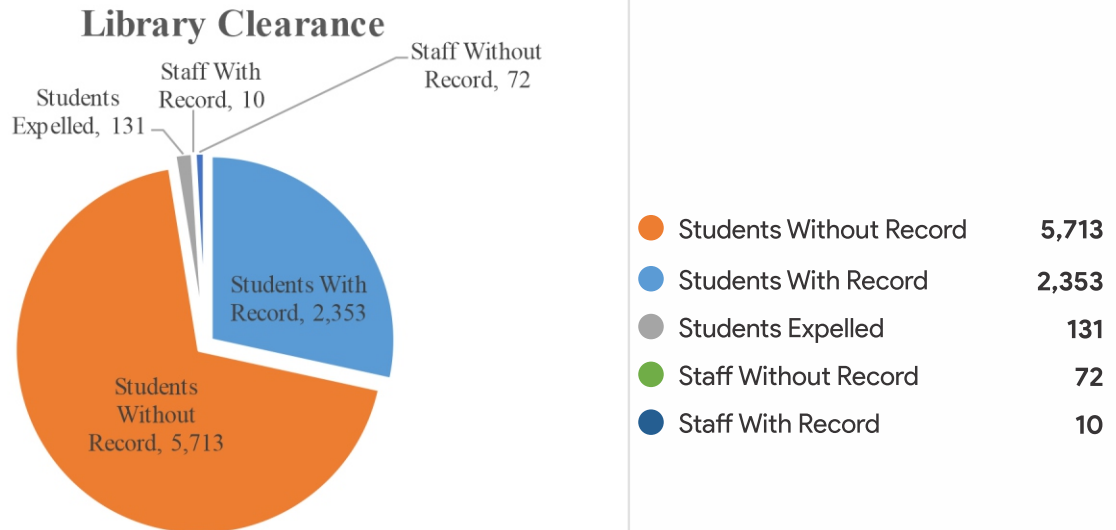


Fig. 1.2 Library Clearance

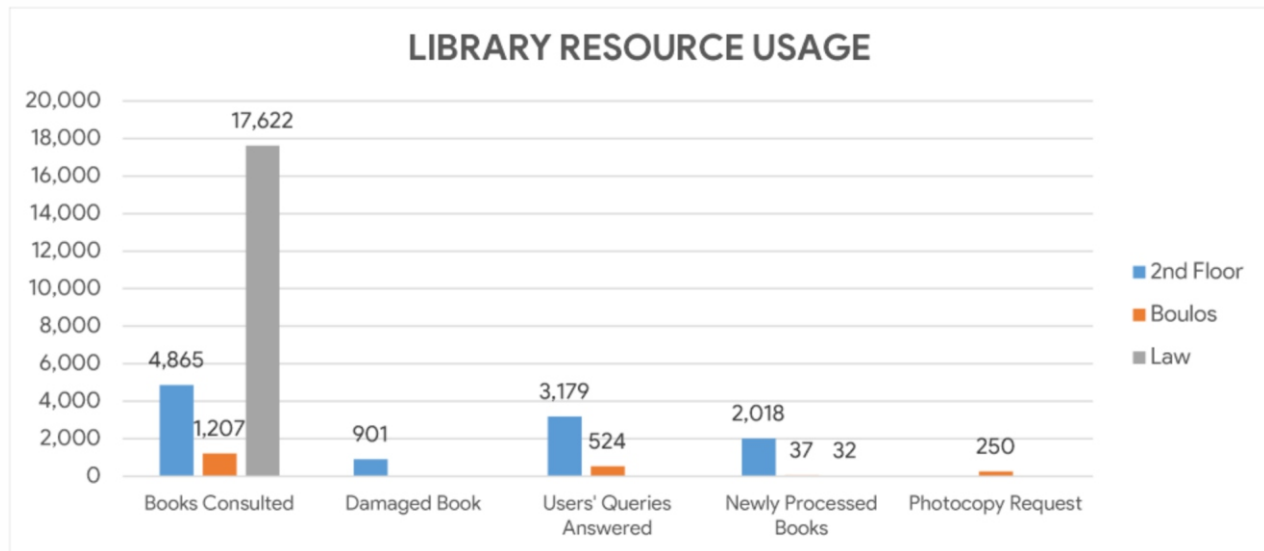
## 1.3 Reading Floors and Resource Usage

Library Resources for consultation in the main Library which are under RSD are housed in different sections, namely; 2nd floor shelving area, Boulos Engineering Library, Reserved Book Room (RBR) and Law Library.

The second floor houses all Library collections in terms of books for consultation, with reading accommodation access, except those of faculties and College of Medicine. The Boulos Engineering

Library on the same floor houses research materials in Engineering, Reserved Book Room (RBR) collection at the first floor is meant for short-term loan, while Law Library at the library basement houses all Law materials in the Library.

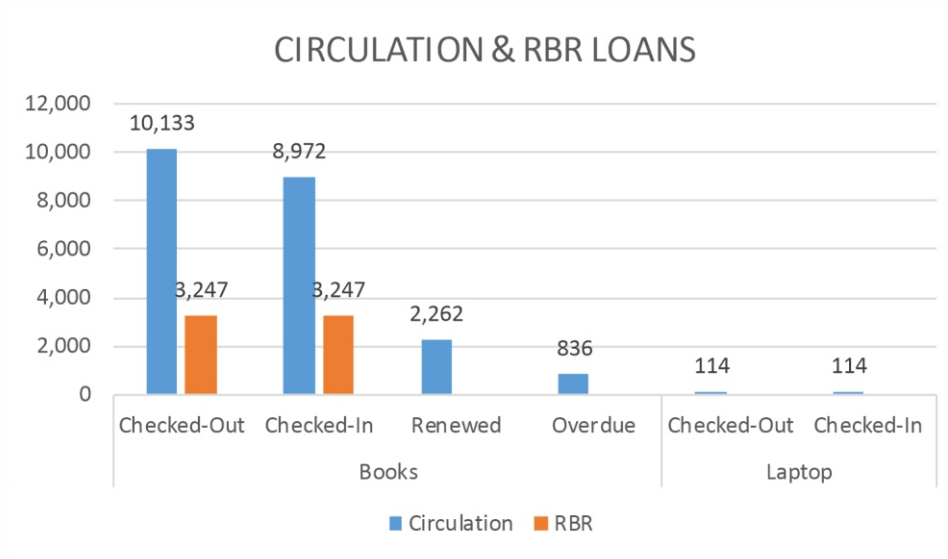
During the reporting period a total of twenty three thousand, six hundred and ninety-four (23,694) books were consulted at these sections; nine hundred and one (901) damaged books were retrieved; three thousand, seven hundred and three (3,703) user queries were answered; two thousand and eighty-seven (2,087) newly processed books were added to the library collection; while two hundred and fifty (250) photocopy requests were made. Services offered during the year at these sections are presented in Figure 1.3.



**Fig. 1.3** Resource Usage in 2nd Floor Reading Area, Boulos and Law Library.

#### 1.4 Book Loan

Circulating books are loanable at the Circulation desk for specific loan periods; laptops and other subject texts are equally loanable at the circulation desk and Reserved Book Room (RBR) respectively for short loan duration. Figure 1.4 presents the record of loan requests received at the circulation and Reserved Book Room sections of the Readers' Services department during the year under review. At the circulation desk, record indicated ten thousand, one hundred and thirty-three (10,133) books checked out; eight thousand, nine hundred and seventy-two (8,972) books checked in; two thousand, two hundred and sixty-two (2,262) books renewed; eight hundred and thirty-six (836) overdue books and one hundred and fourteen (114) laptops checked out; and same number checked in. Three thousand, two hundred and forty-seven (3,247) books were checked out at the Reserved Book Room with a corresponding value checked in.



**Fig. 1.4** Circulation and RBR loans



### 1.5 Users' Head Count

Record of daily head count taken in various library locations indicate that a total of two hundred and seventy-two thousand, and twenty-seven (272,027), and one hundred and twenty-six thousand, one hundred and eight (126,108) library users were recorded at the main and faculty libraries respectively. Details of records taken are presented in Figures 1.5 and 1.6.

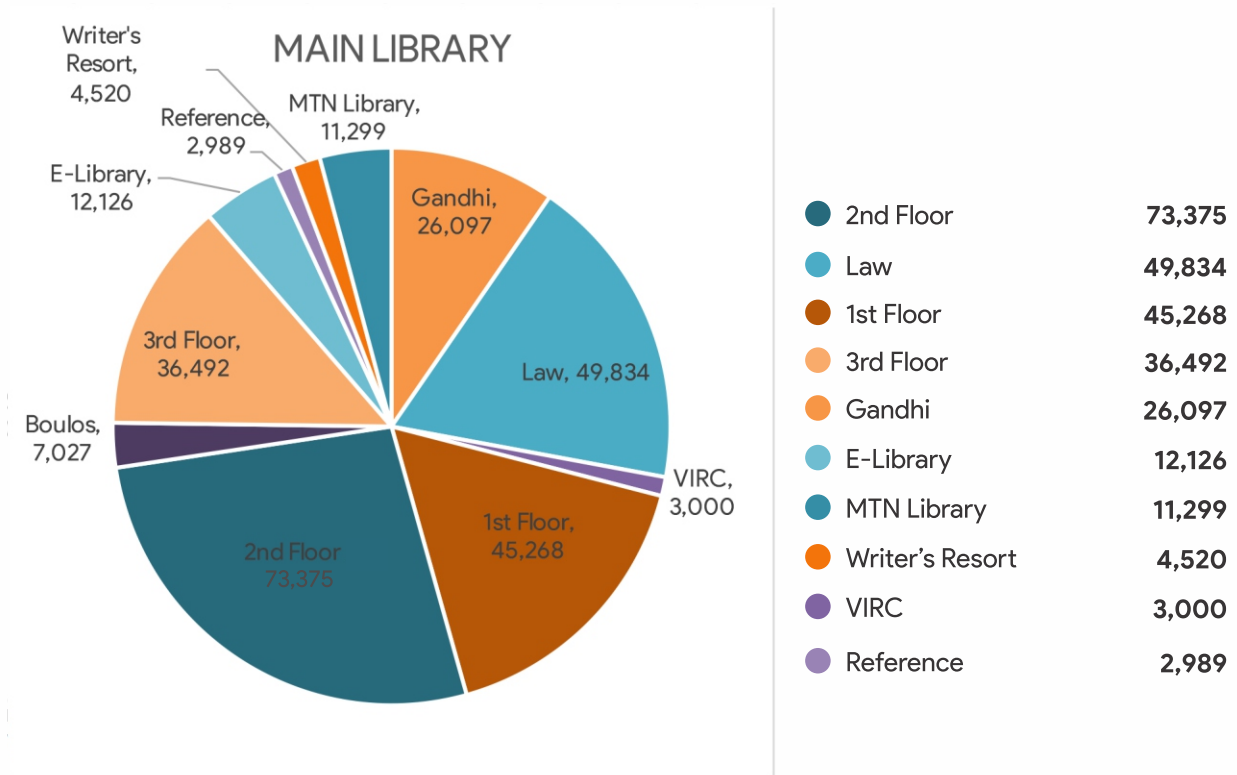
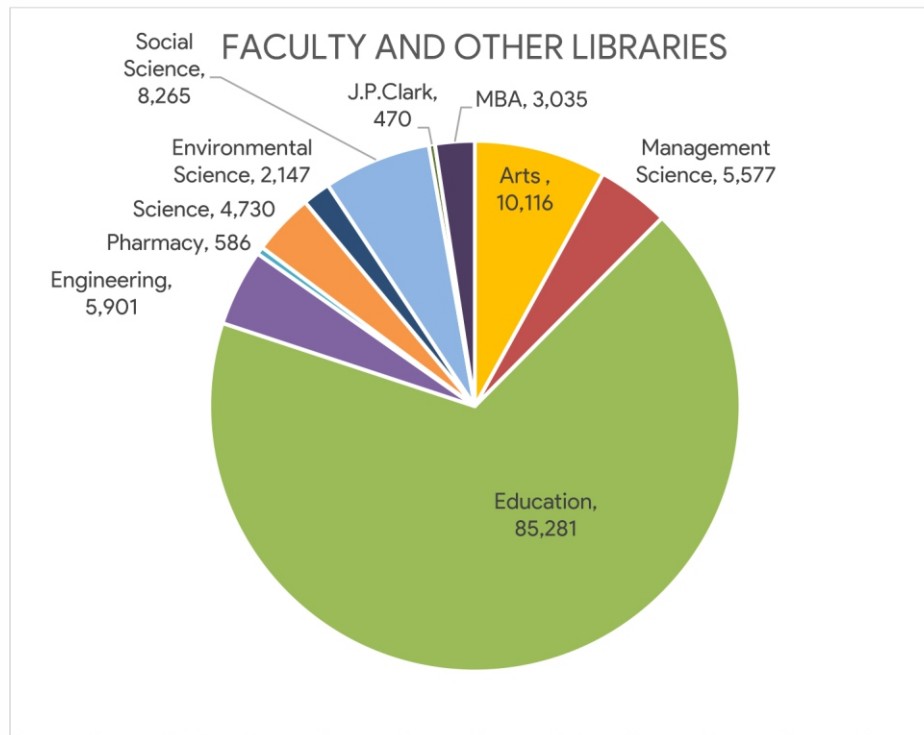


Fig. 1.5 Users' Head count at Main Library



Education	85,281	Management Science	5,577	Pharmacy	586
Arts	10,116	Science	4,730	J.P.Clark	470
Social Science	8,265	MBA	3,035		
Engineering	5,901	Environmental Science	2,147		

Fig. 1.6 Users' Head count at Faculty and other libraries

### 1.6 Visually Impaired Resource Centre (VIRC)

The Visually Impaired Resource Centre caters for the information needs of students with visual impairment. This unit of the library is located at the library basement. Activities in the section includes document conversion to braille and document scanning. Eleven (11) documents were converted to braille during the period, while twenty-five (25) documents were scanned for use by students as shown in Figure 1.7.

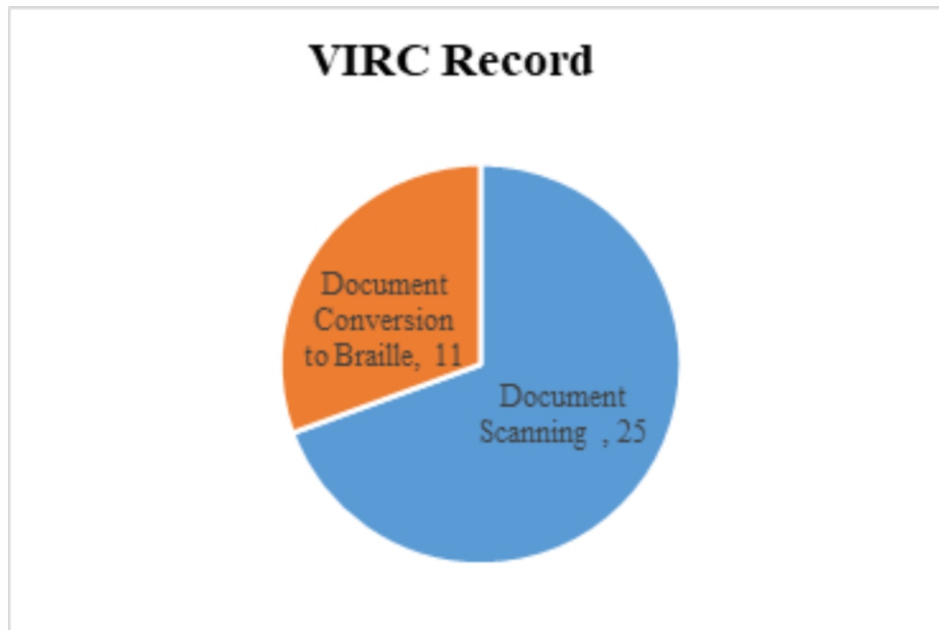


Fig. 1.7 Resource usage at VIRC



### 1.7 24-Hour Library Service

This service is provided between the hours of 10pm and 6am at the Akintunde-Ojo Library Extension during examination periods only. For the year 2019, the service took place from May to July (First semester examinations) and October to December (Second semester examinations) for undergraduate, postgraduate and Distance Learning Institute students of the University. Usage statistics of students for the year 2019 was eighty thousand, two hundred and forty-eight (80,248) as presented in Figure 1.8.

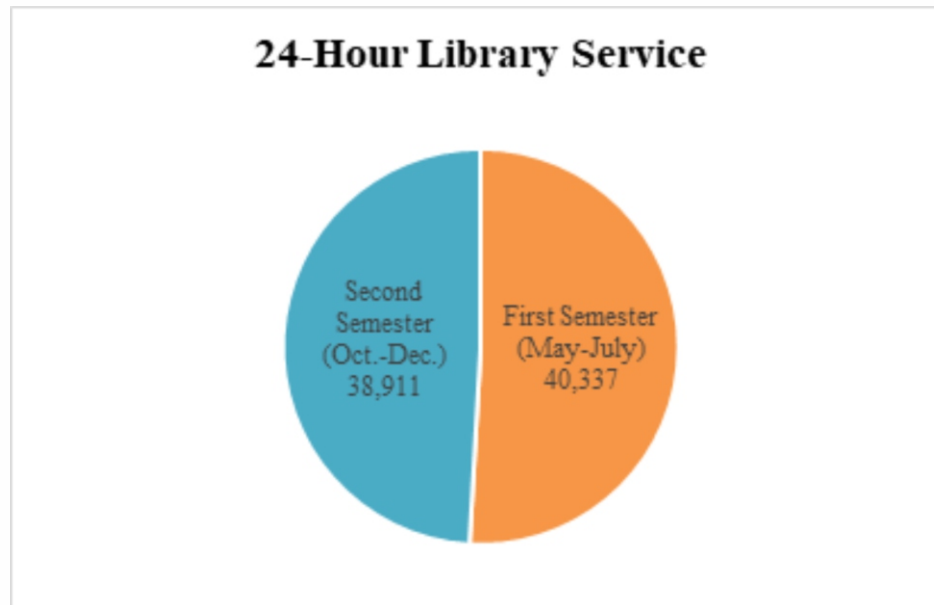
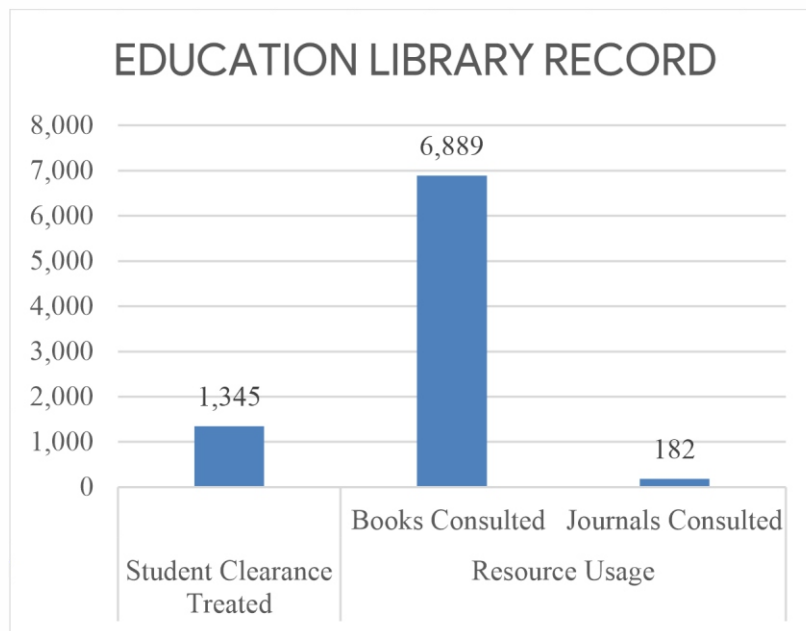


Fig. 1.8 24-Hour Library Service Users' Head Count

### 1.8 Faculty of Education Library

The Faculty of Education Library, being the biggest faculty library with a resident, Head of Library and full complement of staff, is domiciled in the Faculty of Education. Figure 1.9 present a summary of activities in the faculty library during the year under review.



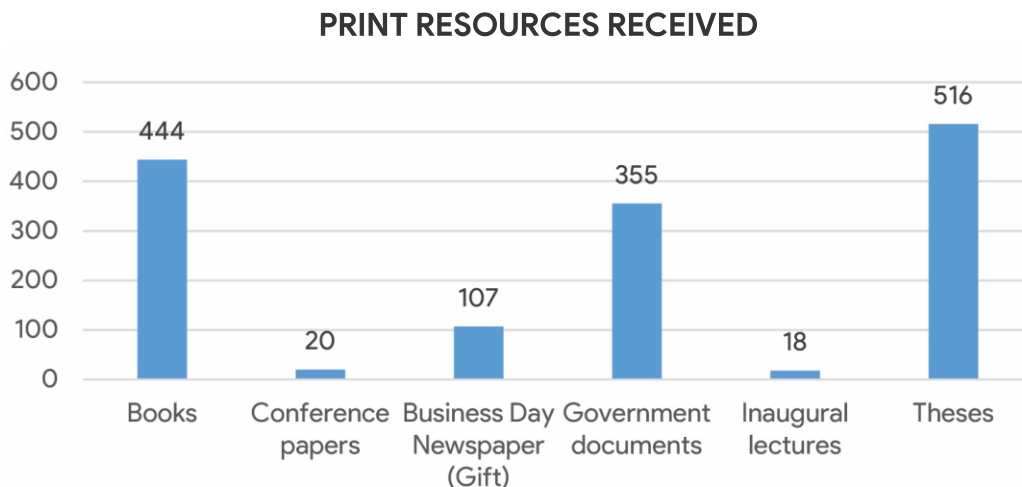
**Fig. 1.9** Record of activities at Faculty of Education Library

## 2. Research and Bibliographic Department (Gandhi Library)

The Research and Bibliographic Department also known as the Gandhi Library houses resources on Africa, Nigeria, Special collections (i.e. private collections of scholars bequeathed to the university library), Newspapers, Government papers and Gazettes. The Gandhi library primarily caters for the research needs of its target patrons (mainly members of faculty, postgraduate students and external users/researchers).

### 2.1 Resources Received

Resources received during the year include four hundred and forty-four (**444**) Books, twenty (**20**) Conference papers, one hundred and seven (**107**) Business Day newspapers (gift), three hundred and fifty-five (**355**) Government documents, eighteen (**18**) Inaugural lectures and five hundred and sixteen (**516**) Theses. Figure 2.1 presents record of activities in the department for the period under review.



**Fig. 2.1:** Print Resources Received

## 2.2 Resource Usage

Resources consulted in the department during the period include three hundred and fifty-five (355) Books, nine (9) Conference papers, three hundred and eighty-nine (389) Newspapers, five (5) Government documents, twenty (20) Inaugural lectures, five hundred and nine (509) Theses, three (3) periodicals, seventy-seven (77) Convocation proceedings, two (2) Reference materials, and one hundred and three (103) Special collections as presented in Figure 2.2

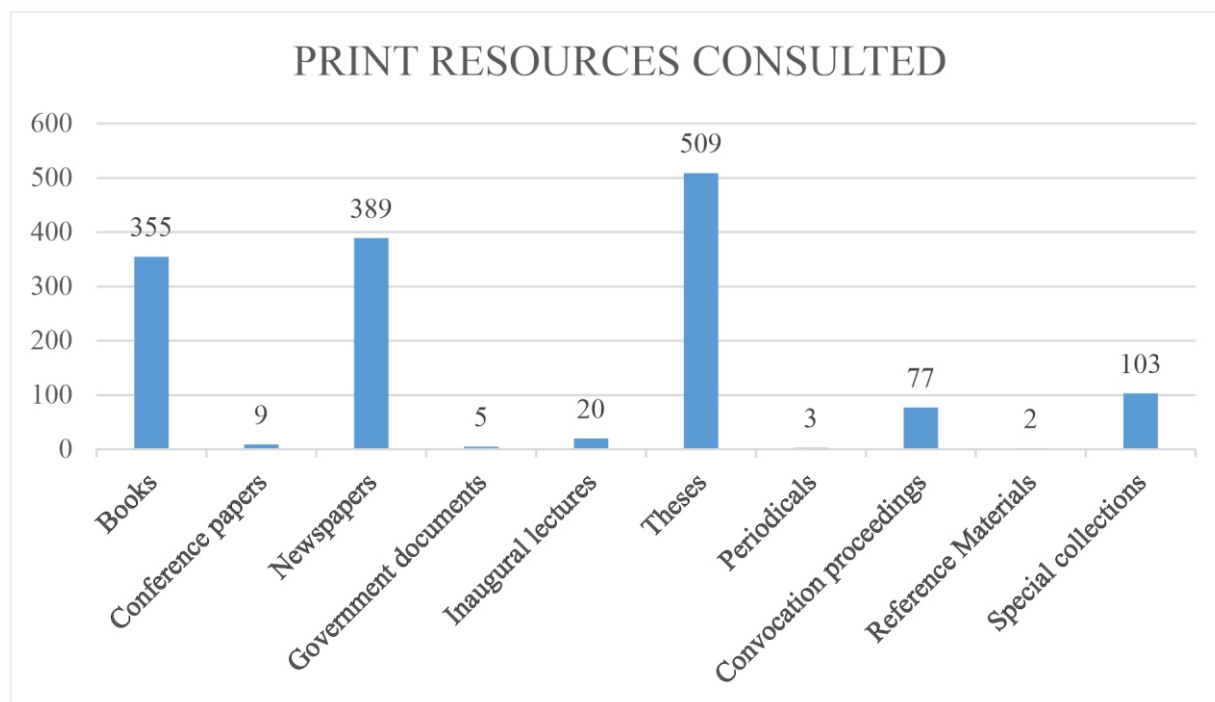


Fig. 2.2 Print Resources Consulted



## 3. Technical Services Department

The Technical Services department coordinates the management processes of library resources from selection, acquisition until it gets to the shelf. The department comprises the following sections: Acquisitions, Cataloguing, Serials, Gifts and Exchange and Bindery. Activities at the various sections of the department are as presented.

### 3.1 Acquisitions Section

The section is responsible for selection, ordering and receiving resources for the library. Acquisitions procedure for the year include: selection of one thousand, one hundred and ninety-one (**1,191**) titles for ordering; acquisition of one thousand, four hundred and ninety-nine (**1,499**) books by purchase; and acquisition of one thousand, six hundred and eighty-seven (**1,687**) books by donation. Three thousand, eight hundred and forty-six (**3,846**) books were received and stamped; three thousand, two hundred and seventy-three (**3,273**) books were accessioned; bibliographic details of one thousand, nine hundred and twenty-four (**1,924**) books were entered on cards; while one thousand, two hundred and seventy-two (**1272**) books were audited. A total of three thousand, four hundred and forty-nine (**3,449**) processed books were moved to Cataloguing section for further processing. Record of activities at the Acquisitions section for the year 2019 is presented in Figure 3.1.



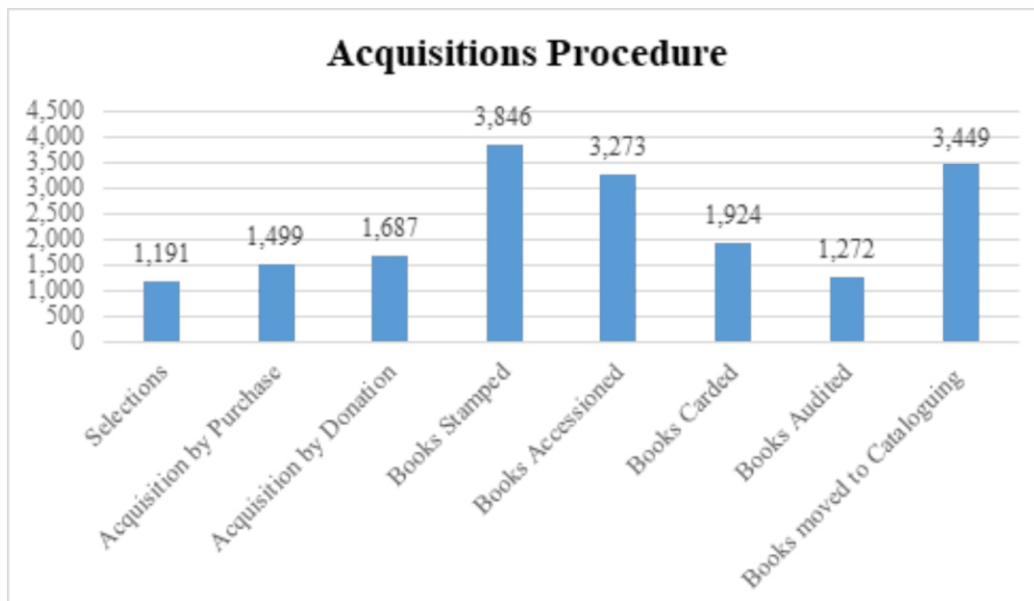


Fig. 3.1 Acquisitions procedure

### 3.2 Cataloguing Section

This section of the Technical Services Department takes charge of cataloguing and classification of library books and ensures that books on the same and related subject areas are arranged and kept together on shelves. During the year under review, the section received two thousand, one hundred and seventy-nine (**2,179**) books. Books catalogued and classified were four thousand, six hundred and seventeen (**4,617**); while three hundred (**300**) PhD Theses were processed, i.e. catalogued and classified. Figure 3.2 presents the record of activities.

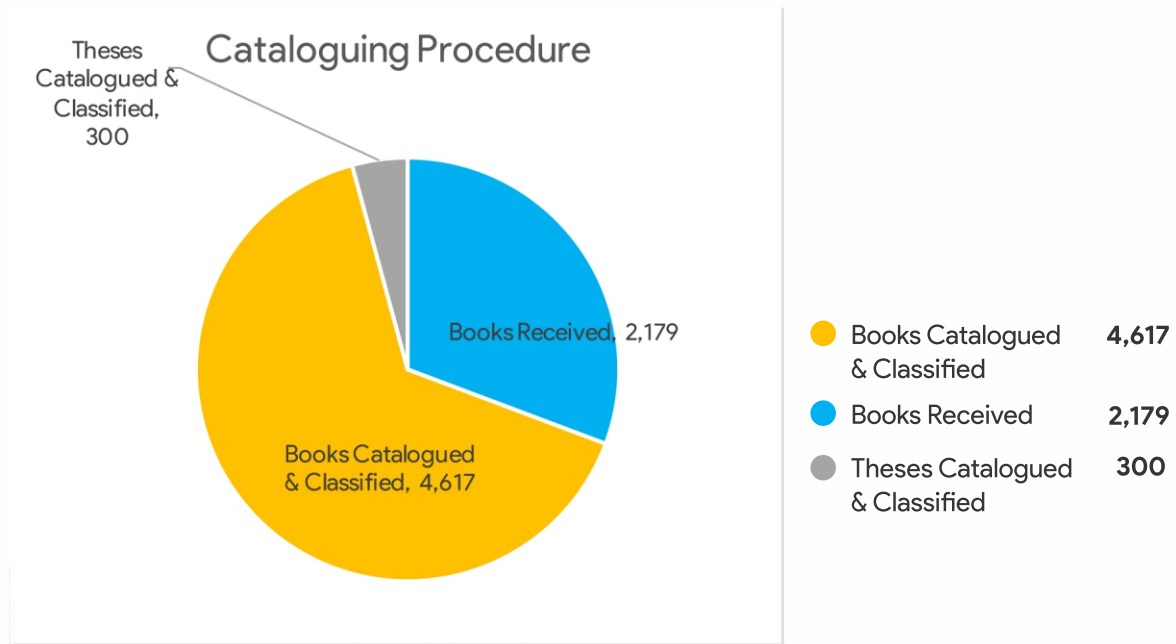
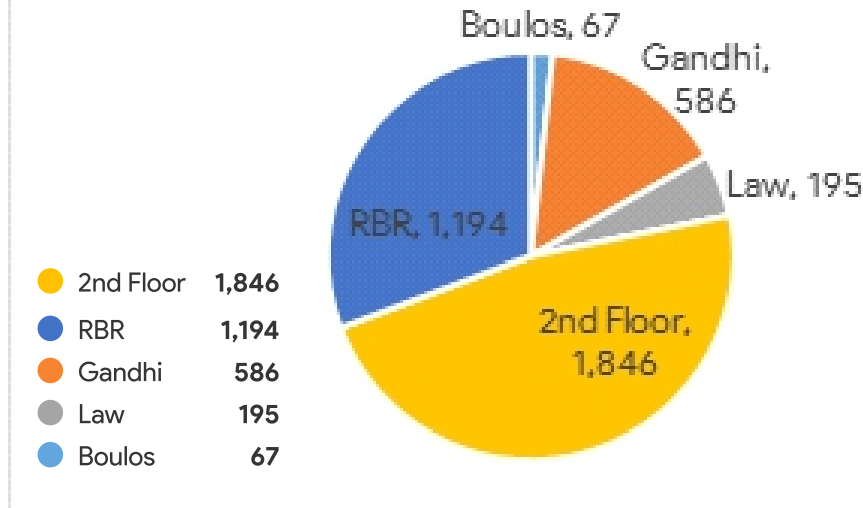


Fig. 3.2: Cataloguing Procedure

### 3.21 Book Distribution

The Cataloguing section coordinates the distribution of processed materials to the various library locations. Figure 3.3 shows the distribution of books within the library. Sixty-seven (67) books were sent to Boulos Engineering library; one thousand, one hundred and ninety-four (1,194) to RBR; Gandhi library received a total of five hundred and eighty-six (586) books and thesis; one hundred and ninety-five (195) books were sent to Law library; and one thousand, eight hundred and forty-six (1,846) books were sent to Second floor reading section.

## Book Distribution within the Library



**Fig. 3.3:** Book distribution within the library

Distribution of processed books to faculty and other libraries is as follows: Faculty of Social Science, thirty-nine (39) books; Science, Sixteen (16); Pharmacy, thirty-one (31); Management Science, sixty-one (61); Environmental Science, twelve (12); Engineering, four (4); Education, two hundred and ninety-one (291); Arts, fifty-nine (59); and J.P Clark library, fifty-one (51). The distribution is presented in Figure 3.4.

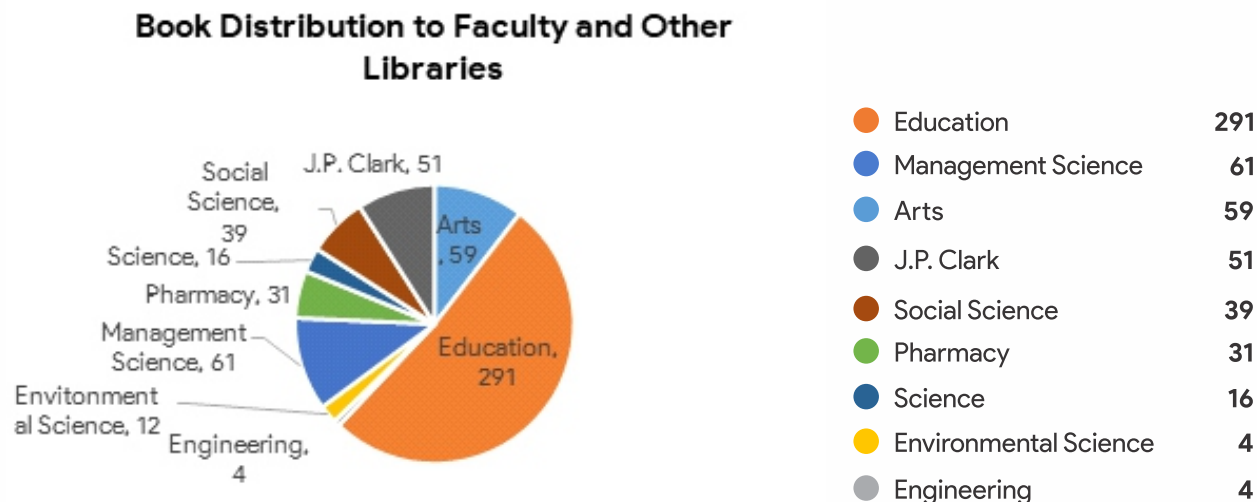
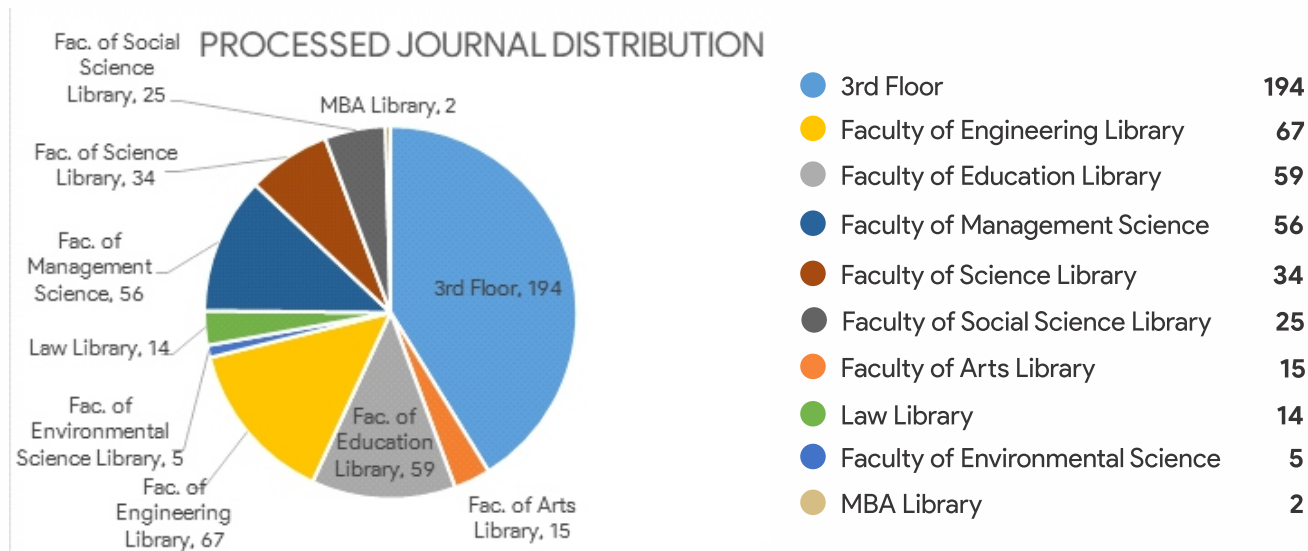


Fig. 3.4: Book distribution to faculty and other libraries

### 3.3 Serials Section

The Serials section is located on the third floor of the library and houses all journals/periodicals subscribed to by the Library. Users are required to make request and collect materials they need from staff in charge as the collection is closed access. Details of how processed journals/periodicals are distributed in the library and faculty libraries during the period are here presented. A total of four hundred and ninety-eight (498) journals/periodical titles were received during the reporting year, while the breakdown of processed journal titles distributed within the library and to faculty libraries as shown in Figure 3.5 are: Third floor, one hundred and ninety-four (194); Faculty of Arts, fifteen (15); Education, fifty-nine (59); Engineering, sixty-seven (67); Social Science, twenty-five (25); Management Science, fifty-six (56); Environmental Science, five (5); Law Library, fourteen (14); and MBA Library, two (2).

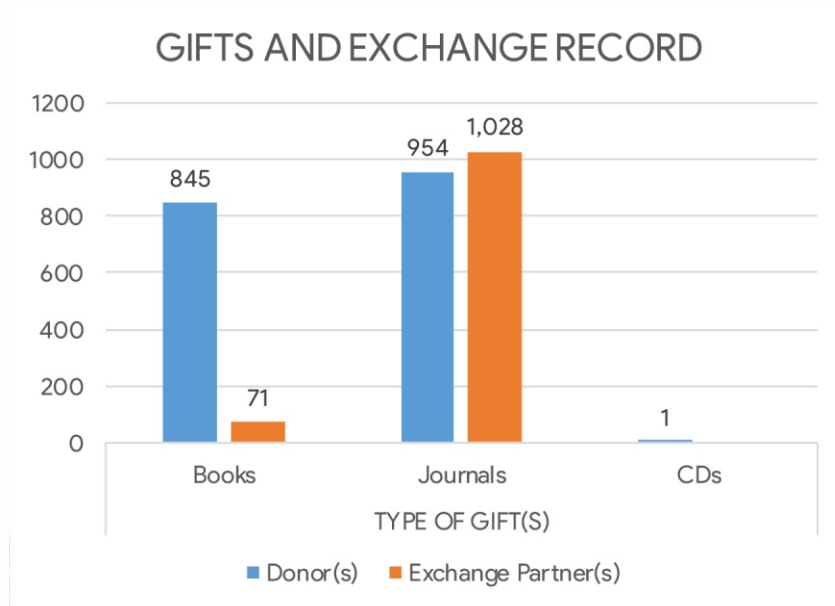


**Fig. 3.5:** Journal distribution in the library and other faculty libraries

### 3.4 Gifts & Exchange

The unit was established to further enhance the library collections through gifts and exchange. Books, journals and non-print resources received in the unit during the period include eight hundred and forty-five (845) books; nine hundred and fifty-four (954) Journals being gifts, while seventy-one (71) books and one thousand and twenty-eight (1,028) journals and one (1) Compact Disk (CD) were received from Exchange partners. Figure 3.6 present the record.





**Fig. 3.6:** Gifts and Exchange record

ITEM NO.	INDIVIDUAL/ORGANISATION	ITEMS DONATED	
		Books (Titles)	Journals(Titles)
01.	Prof. Wang Yongjin g, Chinese Director, Confucius Institute, University of Lagos.	5	3
02.	Dean's Office, Faculty of Law, University of Lagos.	19	3
03.	Zenith Bank Plc., Plot 84, Ajoye Adeogun Street, P. O. Box 75315, Victoria Island, Lagos.		4
04.	Dr. Charles Alfred, National Institute of Legislative and Democratic Studies.	1	
05.	University of Lagos Alumni Association.		3
06.	Prince Temilade Adesoji	1	
07.	Editor, Business Day Media Ltd.,6, Park Road, G.R.A. Apapa, P. O. Box 1002, Festac Town, Lagos.		49
08.	Trinity College, University of Oxford, United Kingdom.	36	
09.	Dr. Yemi Oke, Dept. of Jurisprudence, Faculty of Law, University of Lagos.	1	
10.	Engr. E. E. Ubom, Association of Consulting Engineers (ACEN)		3
11.	Mr. Oluseye Jegede, Achilles Place, 11, Maye Street, Sabo, Yaba .		2

## Technical Services Department

12.	Mr. Oscar N. Onyema, OON	1	
13.	Dr. Lola Akande, Dept. of English, Faculty of Arts, University of Lagos.	1	
14.	Dr. Oludayo Amokaye, Private Property Law, Faculty of Law, University of Lagos.	1	
15.	Vice-Chancellor's Office, University of Lagos, Akoka.	146	83
16.	Dr. Jossy Nkwocha, Head of Corporate Communication, Indorama Eleme Petrochemicals Ltd., Port Harcourt.		2
17.	Tertiary Education Trust Fund (TETFund), Maitama, Abuja.		6
18.	Lagos State Government, Alausa, Ikeja	1	
19.	Students Affairs Division, University of Lagos.		2
20.	Dr. S. O. Ayoola, Dept. Marine Science, Faculty of Science, University of Lagos.	1	
21.	Prof. Olubanjo, O. A. Dept. of Zoology, Faculty of Science, University of Lagos.		7
22.	Rev. Dr. Elizabeth Emme Ikem.	1	
23.	Dr. Uzoma Oduah, Dept. Physics, Faculty of Science, University of Lagos.	2	
24.	National University's Commission (NUC)	17	1
25.	Pharma News Ltd., 8, Akinwumi Street, Mende, Mary Land, P. O. Box 2213, Ikeja.		9

26.	Institute of African and Diaspora Studies, University of Lagos.		1
27.	Books & Prints Ltd., Plot 423, George Crescent, Off Wempco Road, Ogba, G.R.A.	1	
28.	Acting Registrar, International Institute for Policy Review and Development Strategies (IIPRDS)	1	5
29.	Senator Oluremi Tinubu, OON.	2	
30.	Dean's Office, Faculty of Arts, University of Lagos.	8	8
31.	Dr. (Mrs.) Nnezi Uduma -Olugu Dept. of Architecture, University of Lagos	1	
32.	Dean's Office, Faculty of Science, University of Lagos.	1	1
33.	Oyelakin, R. T., Dept. of Philosophy, Obafemi Awolowo University, Ile -Ife.		1
34.	Prof. E. O. Oyewo, Dept. of Public Law, Faculty of Law, University of Lagos.	1	
35.	Nigerian Shippers Council, Apapa, Lagos.		2
36.	Nigerian Port Authority.		1

37.	The Taiwan Foundation for Democracy.		1
38.	Zenith Bank Plc.		1
39.	Editor-in-Chief, Mountain of Fire and Miracles. News Digest		1
40.	Prof. Lai Olurode, Dept. of Sociology, University of Lagos.	2	
41.	Peace Research Institute, Oslo, Norway.		1
42.	Dr. Andre la Roux -Kemp, Tatchee Avenue, Hong Kong.		1
43.	Ibrahim Ajaguna, P. O. Box 8081, Kingston, Jamaica.		2
44.	Central Bank of Nigeria		1
45.	Prof. Ige Bolodeoku, Head, Dept. of Commercial and Industrial Law, Faculty of Law, University of Lagos.		1
46.	Mr. Oluwole Omololu Obayomi, KPMG Advisory Services, KPMG Towers, Bishop Aboyade Cole Street, Victoria Island, Lagos.		4
47.	Prof. Bola Oboh, Head, Dept. of Cell Biology & Genetics, Faculty of Science University of Lagos.		1

## Technical Services Department

48.	Afolayan, T. E., Director (Planning, Research & Statistics) for the Accountant General of the Federation.		1
49.	Academic Planning Unit, Office of the Vice-Chancellor, University of Lagos.		1
50.	Department of Educational Foundations, University of Lagos.		1
51.	Academic Staff Union of Universities, Unilag Branch.		1
52.	Prof. Risikat O. S. Dauda, Dept. of Economic, Faculty of Social Science		2
53.	The Korean Embassy, Ajayi Bembe Street, Parkview Estate, Ikoyi.	1	4
54.	O Analytics Research and Development Initiative (ORADI), 16, Oba Akensua Str., Asokoro, Abuja.		3
55.	Director, Finance & Development, Intern. Monetary Fund, P. O. Box 92780, Washington, D.C. 20090, U.S.A.	1	
56.	William Wodi, University of Port Harcourt.		1
57.	Chartered Institute of Taxation of Nigeria Plot 16 Otunba Jobi Fele Way , Central Business District, Ebute-Metta, Lagos.		1
58.	Tax Club, University of Lagos.		1



59.	Prof. Rosemary I. Egonmwan, Zoology Dept., Faculty of Science, University of Lagos.	1	
60.	Luke O. Obasuyi, The University Librarian, John Harris Library, University of Benin, Edo State.	21	
61.	Prof. Peter Okebukola, National Universities Commission, 26, Aguyi Irons Street, Maitama District, Abuja.		1
62.	Nigerian Journal of Post-Harvest Research, Asa Dam Road, P.M.B. 1489, Ilorin, Kwara State.		1
63.	Dr. Mrs Funke Oba, University of Regina, Saskatoon Campus, Canada	159	
64.	Senate and Ceremonies Unit, Senate House, University of Lagos	4	1
65.	Dean's Office, Faculty of Engineering, University of Lagos.	1	1
66.	Prof. A. O. Denloye, Secretary, Nigeria Academy of Engineers, Chemical Engineering Complex, University of Lagos, Akoka.		2
67.	Deputy Vice Chancellor (Development Services) University of Lagos	1	
68.	Department of Adult Education Faculty of Education, University of Lagos.		2

69.	Prof. I. P. Nwadinigwe, Dept. of Educational Foundation, University of Lagos, Akoka.		1
70.	Engr. Musiliu Agoro, Chairman, The Nigerian Society of Engineers, Lagos Branch.		1
71.	Dean's Office, Faculty of Education Library, Unilag.	2	6
72.	Qasim Oyekola, Ahmadiyya Settlement, Klm 27, Lagos Abeokuta Expressway, Ojokoro, Ijaye, P.O. Box 418 Lagos 101001		1
73.	Dr. Johnson Olumuyiwa Agunsoye, Chairman, Chapel Committee, Chapel of Christ Our Light, University of Lagos		2
74.	Department of Philosophy, Faculty of Arts, University of Lagos, Akoka.		1
75.	The Executive Secretary, The Nigerian Society of Engineers, National Engineering Centre, (Off National Mosque), Labour House Road, Central Business Area, Abuja.		1
76.	U. S. Consulate General, Public Affairs Section, Victoria Island, Lagos.		1
77.	Dr. Muiyiwa Agunbiade, Faculty of Environmental Sciences, Univ. of Lagos.	1	

78.	Prof. Samson Adeosun, Head of Dept. Metallurgical & Materials Engineering		1
79.	Mr. Samuel O. Bosoro, The Executive Secretary, The Nigerian Society of Chemical Engineers, Plot 4, Oyetubo Street, Off Oba femi Awolowo Way, Ikeja.		1
80.	Mr. B. O. Tokoya, Head, Lagos Statistics Office, Central Bank of Nigeria, Lagos Branch, Tinubu Square, P.M.B. 12194, Lagos.		1
81.	Prof. Ian Scoones , Director, ESRC STEPS Centre, Institute of Development Studies , University of Sussex, Brighton BN1 9RE, United Kingdom.	1	
82.	Ven. (Prof.) F.A. Fajemirokun, <i>Emeritus Professor</i> , 25, Ramat Crescent Ogudu G.R.A. Ogudu, Lagos.		2
83.	Dr. Adepeju Layiwola, Head, Department of Creative Arts, University of Lagos, Akoka.	1	
84.	Deputy Vice-Chancellor (Academic and Research) University of Lagos	2	14
85.	Dr. Lateef A. Odekunle, University of Lagos	2	

86.	Prof. Toyin Falola, University of Texas at Austin, USA.	14	2
87.	Dr. Airen Adetimirin, University of Ibadan	1	
88.	Prof. Sulaimon, A. A., Department of Business Administration, University of Lagos.		2
89.	Engr. A. A . Jatto, Nigerian Port Authority.		2
90.	Dare Adeyemi, 5 Olufuwa Crescent, Off Oturebi Ogidan Street, Owode Onirin, Lagos.	41	
91.	Asiwaju Bola Ahmed Tinubu.	1	
92.	Dr. Carli Coetzee, School of Languages, Cultures and Linguistics, SOAS University of London	1	
93.	The Head, Dept. of Physics, University of Lagos, Akoka.	1	
94.	Dr. Adelaja Odukoya, Dept. of Political Science, University of Lagos, Akoka.		2
95.	Oladejo Azeez, Esq., Registrar, University of Lagos.		1
96.	The Nigerian Accountant, Plot 16, Idowu Taylor Street, Victoria Island, Lagos.		2
97.	Dr. P. A. Omidire, Nigeria Institute of Cultural Studies, Obafemi Awolowo University,		4

## Technical Services Department

98.	Lanre Idowu, CEO Diamond Publications Ltd., 9, James Robertson Street, Surulere, Lagos.		1
99.	Al-Qalam University Katsina (AUK), Katsina State.		1
100.	Commonwealth Business Communications Ltd.		1
101.	University of Lagos Staff School, Akoka & CMUL/LUTH Annex, Lagos.		1
102.	Prof. Olufemi Saibu, University of Lagos, Institute of Nigeria-China Development Studies (INCDS).	2	1
103.	A Adepegba & Co., Managing Partner Legal Practitioners, Plot A12, Gbagada Oshodi Expressway.		1
104.	Prof. S. O. Adeosun, Department of Metallurgical & Materials Engineering, University of Lagos.		1
105.	Department of English, University of Lagos.		2
106.	Department of Chemical & Petroleum Engineering, Faculty of Engineering, University of Lagos.	1	
107.	National Museum of Ethnology, Osaka, Japan		2
108.	Near East University, Ankara, Turkey.		1

109.	The Editor, International Journal of Asian Studies Office, Institute for Advanced Studies on Asia, The University of Tokyo, 7-3-1 Hongo, Bunkyo-ku, Tokyo, Japan		1
110.	The Editor Social Science Academy of Nigeria, Crescent 12, Flat 99 Kado Estate Wuse P. O. Box 8026, Abuja.		1
111.	Institute of Advanced, School of Advanced Study. University of London .		1
112.	Deutsche Forschungsgemeinschaft, (DFG, German Research Foundation), Press and Public Relations, Germany.		1
113.	International Institute of Social Studies, The Hague, The Netherlands.		1
114.	OPEC Fund, Parking 8, A-1010 Vienna, Australia P. O. Box 998, Australia.		2
115.	Total Nigeria Plc.		2
116.	Department of Linguistics, African & Asian Studies, University of Lagos, Akoka.		1
117.	Prof. S. B. Adeyemi, Dept. of Accounting, Faculty of Management Sciences, University of Lagos, Akoka.		1
118.	APCON – Advertising Practitioners Council of Nigeria, APCON House, National Theatre Annex, Iganmu, Lagos.		4



## Technical Services Department

119.	Faculty of Social Science, University of Lagos, Akoka.		2
120.	Prof. Fatai Badru, Dept. of Social Work, Faculty of Social Science, University of Lagos.	1	
121.	Prof. Tunde Ope Davies, Department of English, University of Lagos.	2	1
122.	Department of Business Administration, Faculty of Management Sciences, Unilag.		1
123.	Dr. B. Ademilua -Afolayan, Department of English, University of Lagos.	2	
124.	Mr. Sidney Ogodo, <i>fnimn</i> , Registrar, National Institute of Marketing of Nigeria, 488, Adekunle Fajuyi Way, Ikeja GRA , Lagos.		2
125.	Radio Nigeria Investment , Federal Radio Corporation of Nigeria, Headquarter Radio House, P.M.B. 452, Garki, Abuja.	1	
126.	Dr. Andra le Roux -Kemp, Tsinghua University		1
127.	Prof. A. R. Awopetu, H.O.D. (HKHE) Dept. of Human Kinetics & Health Educ., University of Lagos, Akoka.	3	3
128.	Mrs. Agboola-Thomas, F., Faculty of Education University of Lagos,	1	
129.	Mr. Sijibomi Ogundele, MD/CEO, Sujimoto Group, 14, Milverton Road, Ikoyi, Lagos.	1	

130.	Dr. Boboye Oyeyemi, School of Transport, Lagos State University, Ojo	1	
131.	Nigerian Maritime Administration & Safety Agency, Maritime House, 4, Burma Road, Apapa, Marina, Lagos.		1
132.	The General Manager, Policy, Government & Public Affairs Department, Chevron Nigeria Limited, 2, Chevron Drive, Lekki Peninsula, P.M.B. 12825, Lagos.		1
133.	Rev. Fr. Prof. Jerome Ikechukwu Okonkwo N.U.C. Accreditor, E-Mail: ikokosisi@yahoo.co.uk	1	
134.	Dr. Dele Shobowale, Vanguard Newspapers, Kirikiri Canal, P.M.B. 1007, Apapa, Lagos.	1	
135.	Barrister Adebayo Akinade, Director -General, Institute of Security Nigeria, Unilag Consult Office Complex, University of Lagos Campus .	7	1
136.	Institute of Development Studies, Brighton, UK	1	
137.	Dr. V.F.T. Babajide Dept. of Science & Technology Faculty of Education, Unilag.	1	
138.	Prof. N. A. Osarenren, Dept. of Educational Foundations, University of Lagos, Akoka.		5
139.	Department of Adult Education, University of Lagos	7	2

## Technical Services Department

<b>140.</b>	Department of Educational Management, University of Lagos		3
<b>141.</b>	Lanre Arogundade, IPC, House 11, Dideolu Court, Dideolu Estate, Ijaye Road, Ogba, Lagos.	1	
<b>142.</b>	Prof. F.A.R. Adeleke, Faculty of Law, Lagos State University, Badagry Expressway, Ojo, P.M.B. 0001, FESTAC, Lagos.	1	
<b>143.</b>	Mr. Tony Chiejina , Chief Corporate Communications Officer , Dangote Industries Limited, Union Marble House, 1, Alfred Rewane Road, Ikoyi, P.O. Box 40032, Falomo Lagos.	1	
<b>144.</b>	Thomas Kolawole, P. O. Box 45, Isanlu, Yagba East L.G.A., Kogi State.	1	
<b>145.</b>	Governor's Office, Office of the Chief of Staff, The Secretariat Obafemi Awolowo Way, Alausa, Ikeja.	1	
<b>146.</b>	Prof. Irene Salami-Agunloye University of Jos	4	
<b>147.</b>	Trinity College, Oxford facilitated by Dr Olawale Babalakin, Pro Chancellor, University of Lagos	671	

### 3.5 Bindery Section

The Bindery section provides ancillary services for the library. It handles general book binding for the university library, students, researchers, departments, and the university community. For the university library, the section repaired four hundred and twenty-six (**426**) books/journals, bound one hundred and fifty-two (**152**) volumes of newspapers; produced five hundred and seventy-six (**576**) Cloakroom tags and two (**2**) display cards; and spiral bound two hundred and eighteen (**218**) documents. The section also carried out commercial services to other customers within and around the university community. A total number of one hundred and seventeen (**117**) books and other materials were repaired for this category of clientele. Figure 3.7 presents the record of services rendered during the year under review.

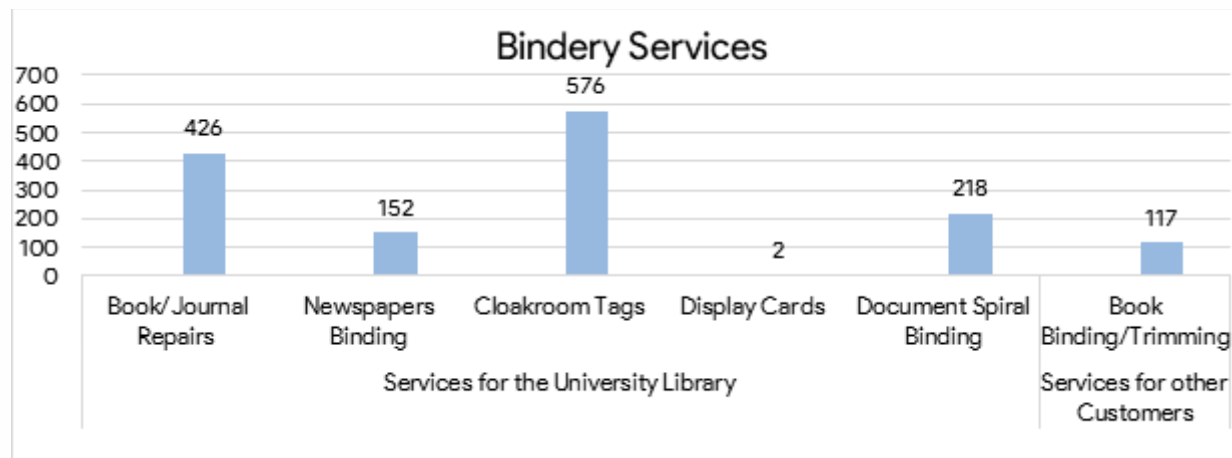


Fig. 3.7: Bindery Services

## 4. Automation Section

The Automation section was established to promote e-learning in the university. The University Library services are usually leveraged on internet driven services which has increased the use of electronic resources over the years. The University by practice still subscribes to scholarly rich databases which include:

- EBSCOHOST (i.e. Academic Source Complete, Business Source complete)
- Science Direct
- Scopus
- ProQuest
- Cengage
- LexisNexis
- Clinical Key
- Jaypee Digital
- Legalpaedia
- JSTOR
- Research4life (Hinari, OARE, AGORA, ARDI and GOALI)

Users can access these resources through the library website <https://library.unilag.edu.ng/>, the E-Library, the university internet environment and remote login. During the reporting year, subscription to some of the databases was renewed.

### 4.1 Electronic Database Usage

During the year 2019, the library engaged in periodic information literacy programmes for students and staff in the use of electronic databases. The awareness resulted in increased usage statistics of these resources. The e-database usage chart (Figure 4.1) presents a summary of three of the databases.

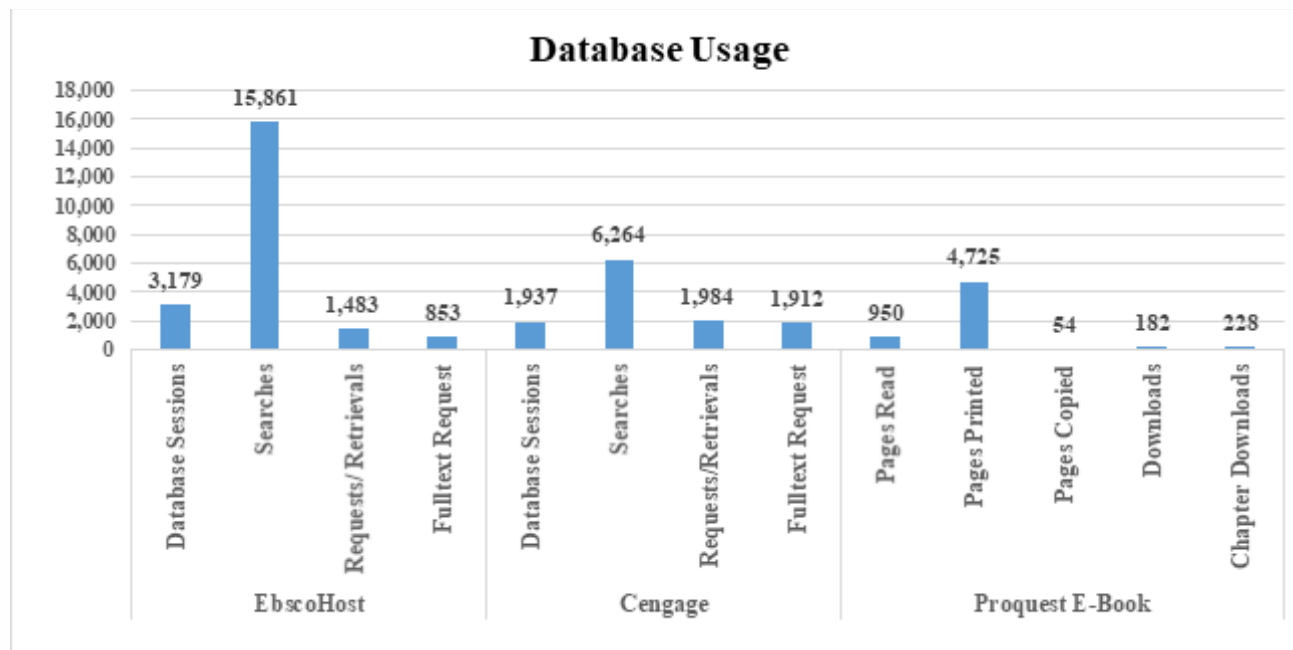


Fig. 4.1: E-Database usage

## 4.2 Institutional Repository (IR)

During the year 2019, the library introduced self-archiving method of populating the Institutional Repository and trained academic staff on the procedure involved. The project allowed for increased university research to be searchable and visible for improved webometric ranking. A total of nineteen (19) communities/faculties have been populated with five thousand, nine hundred and twenty-two (5,922) content as represented in the chart.

## INSTITUTIONAL REPOSITORY DATA

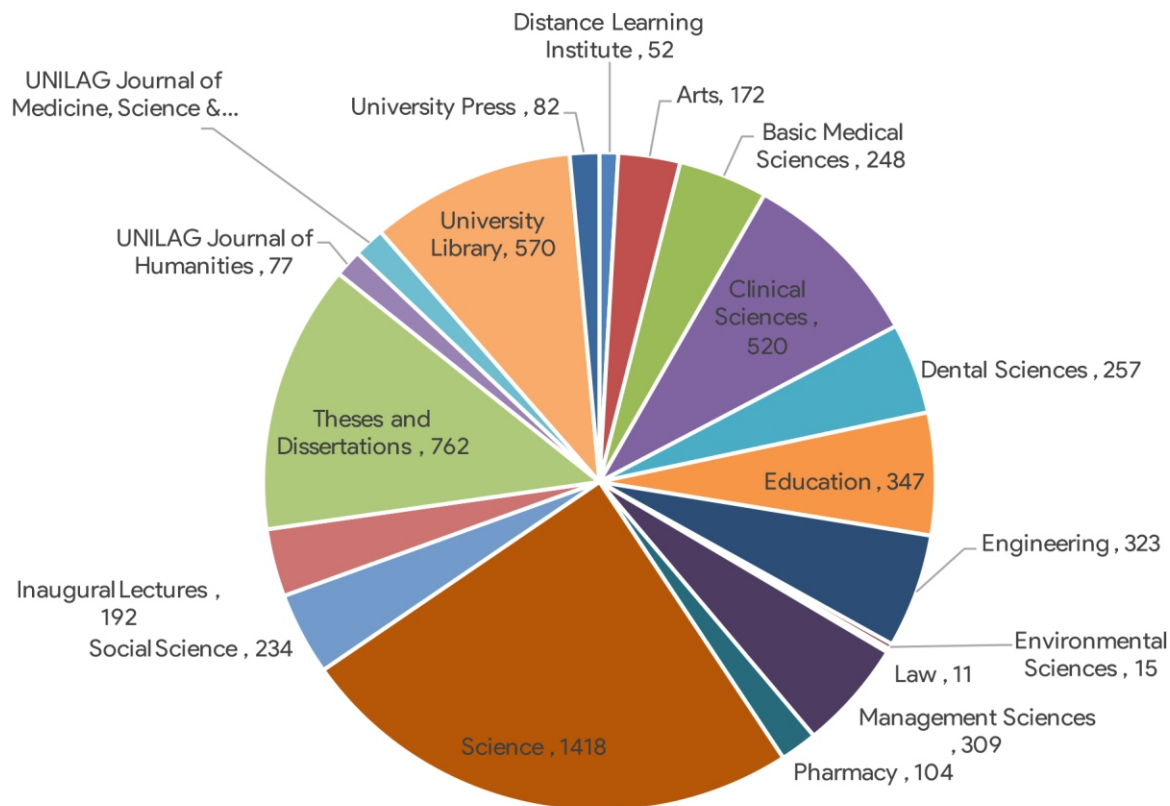


Fig. 4.2: Institutional Repository data



Distance Learning Institute	52	Education	347	Pharmacy	104
Arts	172	Engineering	323	Science	1418
Basic Medical Sciences	248	Environmental Sciences	15	Social Science	234
Clinical Sciences	520	Law	11	Inaugural Lectures	192
Dental Sciences	257	Management Sciences	309	Theses and Dissertations	762
UNILAG Journal of Humanities	77	UNILAG Journal of Medicine, Science & Technology	87	University Library	570
University Press	82				

**TOTAL: 5922**

#### 4.3 Library Management System (LMS)

During the reporting year, the university library deployed a new library management software called New Generation Library Management Software (NEWGENLIB) to automate library processes - acquisitions, cataloguing, circulation and serials modules. The library has since commenced the content upload of its collection and retrospective conversion of its collection following the deployment and installation of the new library software. Access to library collection is now possible via the Online Public Access Catalogue (OPAC) hosted on the library website.



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Journals and Serials

Question papers

E-Books

Browse A-Z

Experts

Discussions

Search

Search

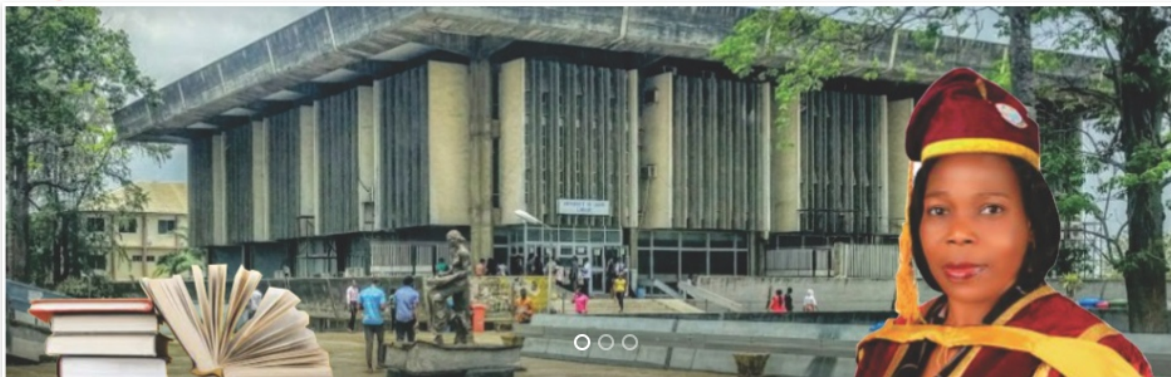
Title



+

Saved queries and queries in this session

Unilag Home



Screenshot of OPAC Search Page

## 5. Finance

### 5.1 Cash Generated at the University Library

During the year 2019, the library generated a total sum of two million, six hundred and eighty-nine thousand, fifty-seven naira (**₦2,689,057.00**). Of the total sum, two million, six hundred thousand, two hundred and fifty-seven naira (**₦2,600,257.00**) was generated from a range of services at the Circulation Unit, while eighty-eight thousand, eight hundred naira (**₦88,800.00**) was generated at the Bindery Section for services rendered to members of the university community. Figure 5.1 presents the details of revenue generated.

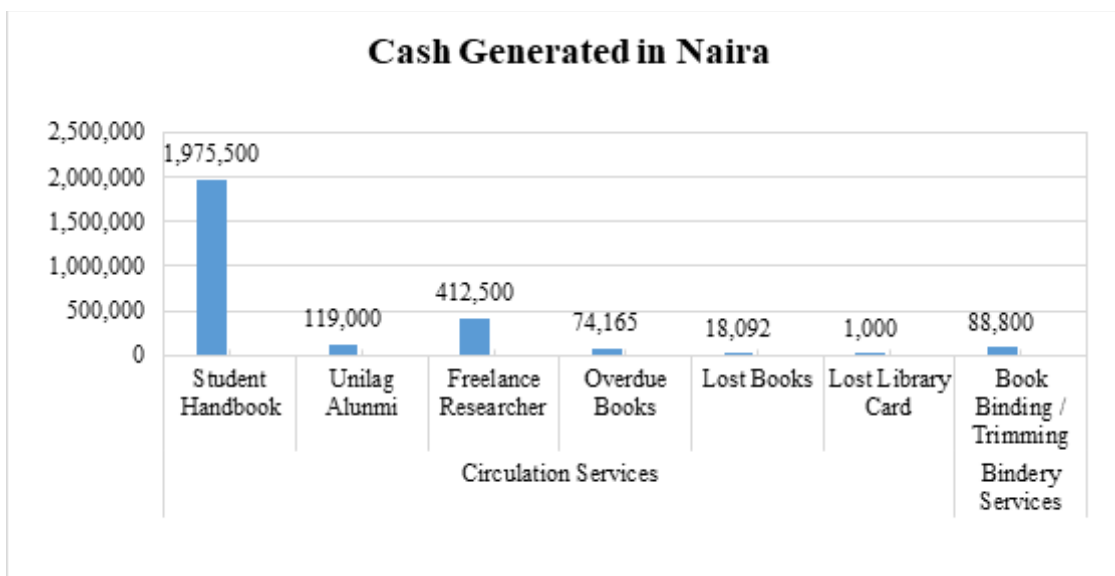


Fig. 5.1: Cash generated at the University Library

## 6. Events and Outreach

### 6.1 In-House Staff Training on NEWGENLIB Application Software

The deployment and installation of NewGenLib Library Management System (LMS) was followed by a 3-day training on the application of the software to library routines and services with focus on acquisitions module, serial management module, technical processing (cataloguing) module, circulation module, administration and use of Online Public Access Catalogue



Group photograph of participants at LMS training

## 6.2 In-House Staff Training on use of ATIZ Bookmark Drive 2

The library acquired the ATIZ Bookmark Drive 2 during the year 2019 to aid its digitization project. Training on the effective use and application of the device was conducted for selected staff of the library.



Participants at the ATIZ Bookmark Drive training

## 6.3 Exhibition

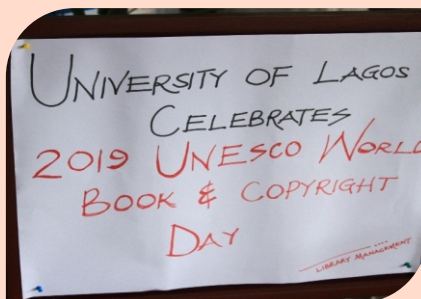
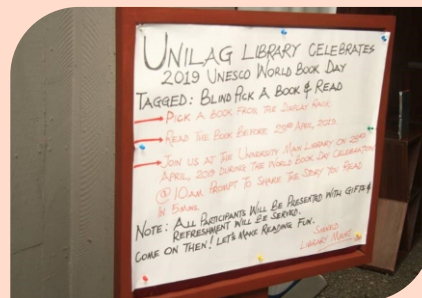
The library mounted a week exhibition from April 1- 4, 2019 as part of the 2017/2018 Convocation ceremony. Exhibition of the University was held in April 2019.



6.4

## UNESCO World Book Day

The library actively engaged its users during the 2019 UNESCO World Book Day held 23<sup>rd</sup> April, 2019. The celebration was tagged “Blind-Pick-A-Book & Read”. Students picked books ahead of the day and summarized the story on the World Book Day. It was quite eventful and well attended by students, staff and general public. Pictures of activities are presented showing students and staff engagement during the event.









## 7. Other Activities

### 7.1 Accreditation Exercise

During the year under review, the library participated in both professional and the National Universities Commission (NUC) accreditation exercises as listed:

- Academic accreditation of fifty-five (55) undergraduate and ten (10) postgraduate programmes of the University of Lagos by the National Universities Commission (NUC) in October and November 2019.
- Professional accreditation of eight programmes in the Faculty of Engineering by the Council for the Regulation of Engineering in Nigeria (COREN) in June 2019.
- Professional accreditation of Architecture programme in the Faculty of Environmental Sciences by the Architects Regulation Council of Nigeria (ARCON) in November 2019.
- Professional accreditation of Insurance programme in the Faculty of Management Science by the Chartered Insurance Institute of Nigeria (CIIN) May 2019.

All accreditation exercises were successful as shown in tables 1- 5.

**Table 1:** Extract Results of the October/November 2019 National Universities Commission (NUC) Accreditation of Undergraduate Academic Programmes of the University of Lagos.

S/N	PROGRAMME	LIBRARY ACCREDITATION SCORE (%)	GENERAL ACCREDITATION STATUS
<b>FACULTY OF MANAGEMENT SCIENCE</b>			
1.	Actuarial Science	100	Full
2.	Banking and Finance	94.4	Full
3.	Business Administration	94.4	Full
<b>FACULTY OF ARTS</b>			
4.	Creative Arts	86.1	Full
5.	English Language	100	Full
6.	History and Strategic Studies	100	Full
7.	French	87.0	Full
8.	Igbo	88.3	Full
9.	Philosophy	77.8	Full
10.	Russian	100	Full
11.	Yoruba	94.44	Full
<b>FACULTY OF BASIC MEDICAL SCIENCES</b>			
12.	Nursing Science	100	Full
13.	Pharmacology	77.8	Full
14.	Physiology	94.4	Full
15.	Physiotherapy	72.7	Full
<b>FACULTY OF EDUCATION</b>			
16.	Adult Education	83.3	Interim

17.	Biology Education	77.8	Full
18.	Chemistry Education	77.8	Full
19.	Christian Religious Studies	100	Full
20.	Economics Education	94.4	Full
21.	English Education	100	Full
22.	French Education	100	Full
23.	History Education	100	Full
24.	Igbo Education	100	Full
25.	Islamic Religious Studies	94.4	Full
26.	Mathematics Education	77.8	Full
27.	Physics Education	77.8	Full
28.	Yoruba Education	100	Full
29.	Educational Management	75.0	
30.	Guidance And Counselling	78.3	Full
31.	Health Education	77.8	Full
32.	Human Kinetics	80.5	Full
33.	Integrated Science	77.8	Full
<b>FACULTY OF ENGINEERING</b>			
34.	Chemical Engineering	85.2	Interim
35.	Civil and Environmental Engineering	100	Full
36.	Petroleum and Gas Engineering	72.0	Interim

FACULTY OF ENVIRONMENTAL SCIENCES			
37.	Building	94.4	Full
38.	Quantity Surveying	100	Full
39.	Urban and Regional Planning	94.4	Full
FACULTY OF PHARMACY			
40.	Pharmacy	70.8	Full
FACULTY OF SCIENCES			
41.	Biochemistry	50.0	Interim
42.	Chemistry	55.5	Interim
43.	Computer Science	96.1	Full
44.	Geophysics	77.8	Full
45.	Industrial Chemistry	55.5	Interim
46.	Mathematics	83.3	Full
47.	Statistics	78.0	Interim
48.	Physics	62.8	Interim
FACULTY OF SOCIAL SCIENCES			
49.	Economics	90.3	Interim
50.	Geography	100	Full
51.	Mass Communication	81.6	Full
52.	Political Science	100	Full
53.	Psychology	83.3	Full
54.	Social Work	98.9	Interim
55.	Sociology	83.3	Full

**Source:** National Universities Commission Results of the October/November, 2019, Accreditation of Academic Programmes in Nigerian Universities. Received by Academic Planning Unit, Unilag on 19th March, 2020

**Table 2:** Results of the October/November 2019 National Universities Commission (NUC) Accreditation of Postgraduate Academic Programmes of the University of Lagos.

S/N	PROGRAMME	LIBRARY ACCREDITATION SCORE (%)	GENERAL ACCREDITATION STATUS
<b>FACULTY OF MANAGEMENT SCIENCES</b>			
1.	M.Sc. Accounting	100	Full
2.	M.Sc. Actuarial Science	100	Full
3.	M.Sc. Employment and Labour Studies	100	Full
4.	M.Sc. Industrial Relations & Personnel Management	95.5	Full
5.	M.Sc. Marketing	93.0	Full
6.	M.Sc. Management	80.0	Not Accredited
7.	M.Sc. Organizational Behaviour	100	Full
8.	M.Sc. Operations Research	100	Full
9.	M.Sc. Operations and Production Management	100	Full
10.	M.Sc. Risk Management Insurance	100	Full

**Source:** National Universities Commission Results of the October/November, 2019, Accreditation of Academic Programmes in Nigerian Universities. Received by Academic Planning Unit, Unilag on 19th March, 2020

**Table 3:** Professional Accreditation of Eight Programmes in the Faculty of Engineering by the Council for the Regulation of Engineering in Nigeria (COREN) in June 2019.

S/ N	PROGRAMME	MAXIMUM SCORE OBTAINABLE	LIBRARY ACTUAL SCORE	GENERAL ACCREDITATION STATUS
<b>FACULTY OF ENGINEERING</b>				
1.	Civil & Environmental Engineering	10	9	Full
2.	Chemical Engineering	10	6.5	Full
3.	Computer Engineering	10	6	Full
4.	Metallurgical & Materials Engineering	10	6	Full
5.	Electrical & Electronics Engineering	10	10	Full
6.	Systems Engineering	10	7	Full
7.	Mechanical Engineering	10	6	Full
8.	Petroleum & Gas Engineering	10	6	Interim

**Table 4:** Professional Accreditation of Architecture Programme by the Architects Regulation Council of Nigeria (ARCON) in November 2019.

S/N	PROGRAMME	MAXIMUM SCORE OBTAINABLE	LIBRARY ACTUAL SCORE	GENERAL ACCREDITATION STATUS
<b>FACULTY OF ENVIRONMENTAL SCIENCE</b>				
1.	Architecture	5	5	Full

**Table 5:** Professional Accreditation of Insurance Programme in the Faculty of Management Science by the Chartered Insurance Institute of Nigeria (CIIN) May 2019.

S/N	PROGRAMME	MAXIMUM SCORE OBTAINABLE	LIBRARY ACTUAL SCORE	GENERAL ACCREDITATION STATUS
<b>FACULTY OF MANAGEMENT SCIENCE</b>				
1.	Architecture	5	5	Full

Source: Academic Planning Unit, 2020

## 7.2 General Weeding Exercise

The library embarked on general weeding exercise in December 2019 which engaged all librarians and library officers. Dated and damaged books housed at the Second Floor Reading Section and the Reserved Book Room on the first floor were weeded. Records of dated books weeded are being processed for withdrawal from the library catalogue, while damaged books but not dated are currently undergoing repairs at the Bindery Section of the library.



### 7.3 TETFUND Library Development Intervention Fund (LDF)

University library was a beneficiary of the 2011–2014 merged TETFund library development intervention. The implementation of the intervention commenced in the reporting year. The list of intervention includes the following:

S/N	PROJECT DESCRIPTION	QUANTITY	NAME OF CONTRACTOR
1	Procurement of various Assorted Books for the University	1,380	Havilah Merchant Nigeria Ltd.
2	Procurement of General Reference Books for the University		Havilah Merchant Nigeria Ltd.
3	Procurement of additional books in various fields (Saving realised after due process)	513	Havilah Merchant Nigeria Ltd.
4	Procurement of international journals	39	EBSCO International INC
5	Procurement of EbscoHost Database	1	Havilah Merchant Nigeria Ltd.
6	Procurement of PROQUEST Central (E-journal)	2	ProQuest LLC
7	Procurement of EBRARY(E-book)	2	ProQuest LLC
8	Procurement of Science Direct (E-journals) Scopus Abstract and Clinical Key	2	Elsevier Science Direct Nigeria Ltd
9	Procurement of Science Direct (E-books)	73	Elsevier Science Direct Nigeria Ltd
10	Procurement of Cengage Learning (E-journal)	1	Cengage Learning (EMEA) Ltd

11	Procurement of JayPee Digital (E-Book and journal)	1	Jaypee Informedia Private Limited
12	Procurement of Library Management Software	1	Independent News Link Ltd
13	Procurement of ATIZ Book Drive Mark 2.1 Licence Book Capture Software, Complete Package Including Training of 5 staff for 5 days	1	Byte Plus Limited
14	Procurement of 70 Lenovo 5510 Intel Core i3 4GB Mhz DDR4 Ram 500GB HDD, Window 8 Pro	70	Byte Plus Limited
15	Procurement of 43 HP280 G2 SFF PC Intel Core i3 4GB Mhz DDR4 Ram 500GB HDD, Window 10 Pro	43	Byte Plus Limited
16	Procurement of (4) 10KVA APC Online UPS, 208/240V to 1 Down Transformer	4	Byte Plus Limited
17	Procurement of Library Furniture	130	Publisher Express Ltd

## 8. Appointments and Promotions

### 8.1 Appointment

A new University Librarian was appointed by the Governing Council of the University on 14<sup>th</sup> March, 2019. Dr. (Mrs.) Yetunde Abosede Zaid, the University Librarian is responsible for the day-to-day running of the university library and its network.

### 8.2 Annual Staff Appraisal

During the period under review, the result of the library staff appraisal is as stated:

#### 8.21 Promotions

- Academic staff - Six (6) members of academic staff of the library earned promotions to various positions during the reporting year
- Non-academic staff - Twenty-one (21) senior and twenty (20) junior staff of the library were similarly recommended for promotion to various positions, they were all approved and have been promoted.

#### 8.22 Confirmation

- Academic staff - Two (2) academic staff had their appointment confirmation ratified.
- Non-academic - Three (3) senior staff had their appointment confirmation ratified.

#### 8.23 Increment

- Academic staff - Eight (8) academic staff had increment in salaries.
- Non-academic staff - Sixty-six (66) senior and twenty-three (23) junior staff presented for annual increment received approval for the upgrade accordingly.

### 8.3 Staff Strength

By the end of the reporting period the staff strength of the University Library is one hundred and forty-eight (**148**) in the following cadres:

1	Academic Librarians	19
2	Senior Para-professional /Administrative Staff	86
3	Junior Staff	43
<b>Total</b>		<b>148</b>

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*Night view of the E-Library*

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*Night view of the University Library*